

2024 Fee relief declaration form

Start Strong for Community Preschools

Families with children who are at least 3 years old on or before 31 July 2024, and who are enrolled at an eligible community preschool may save up to \$4,220 in 2024. This fee relief is provided through the NSW Government’s Start Strong for Community Preschools program.

It’s important you complete this form so your service knows whether they should apply fee relief to your child’s invoices.

- Please complete this 2024 fee relief declaration form.
- Please fill out a separate form for each child in your family attending this service.
- You can only access fee relief at **one community preschool or long day care service at any one time for each child**. Please fill out a separate form for each service your child attends.

Child details
First name
Last name
Sex
Date of birth <i>Your child must be at least 3 years old on, or before, 31 July 2024</i>
Address <i>Where your child primarily resides (this should not be a PO Box address)</i>

Preschool details
Name of preschool
Address of preschool

Other service/s your child attends	
Is your child enrolled at another community preschool or long day care service?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered 'yes', please provide the name/s of the other service/s	

Parent/Carer/Guardian Declaration

I consent to this information about my child being collected on behalf of the NSW Department of Education in accordance with the privacy notice below.

Please tick the box for the fee relief option that applies to you:

I **want** to access fee relief at (insert service name)

My child is not receiving Start Strong fee relief from another community preschool or long day care service.

OR

I **do not** want to access fee relief at (insert service name)

As my child is receiving Start Strong fee relief from another community preschool or long day care service.

Parent/carer/guardian details
Name
Signature
Date

Privacy notice

The Department of Education (“we,” “us” and “the department”) is committed to protecting the privacy of your Personal Information in accordance with the Privacy Act 1988 (Cth) (Privacy Act).

‘Personal Information’ (including information or an opinion) may include information that you have provided (or someone has provided on your behalf) in accordance with this declaration.

We are collecting this Personal Information about you and your child in connection with the administration of the fee relief under the Start Strong for Community Preschools program (“the program”). You do not have to provide this personal information but if you don’t then the service will not be able to reduce your fees using fee relief.

We are using this information for the purpose of administering the program, including (but not limited to) assessing eligibility, managing payments, auditing compliance and evaluating the program.

The information may be disclosed within the department or to other Australian Government agencies. The department will only disclose as much personal information as is required to meet the purposes outlined in this notice.

Personal Information will be held and managed by the department in accordance with the Privacy Act. For further information, please see the department's [Privacy Management Plan](#) and the Privacy policy at the link below.

Once Personal Information has been provided, you may also withdraw your consent at any time, and no fee relief from that point will be provided.

Under the Privacy Act, you have the right to access to, and correction or amendment of, your Personal Information.

If you have a concern or complaint about the way your Personal Information has been collected, used or disclosed you should contact the department via the Privacy Policy link below, or alternatively:

Legal Services Directorate
NSW Department of Education
Level 5, 105 Phillip Street
Parramatta NSW 2150
Email: legal.privacy@det.nsw.edu.au

Privacy policy link:

<https://education.nsw.gov.au/about-us/rights-and-accountability/privacy/privacy-information-and-forms>

Office use only (to be completed by the early childhood education service)	
Child enrolment ID	
Service ID	
Staff name	
Signature	
Date	